

AGENDA

Meeting: Licensing Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Monday 4 March 2024

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email lisa.pullin@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Peter Hutton (Chairman)	Cllr Kevin Daley
Cllr Allison Bucknell (Vice-Chairman)	Cllr Andrew Davis
Cllr Steve Bucknell	Cllr Ruth Hopkinson
Cllr Trevor Carbin	Cllr Jerry Kunkler
Cllr Daniel Cave	Cllr Tim Trimble
Cllr Sam Charleston	Cllr Robert Yuill

Substitutes:

Cllr David Bowler	Cllr Charles McGrath
Cllr Jacqui Lay	Cllr Stewart Palmen
Cllr Dr Brian Mathew	Cllr Nic Puntis

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies and Substitutions**

To receive any apologies and details of any substitutions.

2 **Minutes** (*Pages 5 - 20*)

To confirm and sign the minutes of the meeting held on 4 December 2023 (copy attached).

3 **Chairman's Announcements**

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Monday 26 February 2024** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 28 February 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Licensing Appeals Update**

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

7 **Minutes of the Licensing Sub Committees** (*Pages 21 - 26*)

To receive and sign the minutes of the following Licensing Sub Committees:

Western Area Licensing Sub Committee

11.12.2023 Application for a Premises Licence - Asda Express, East Street Service Station, 80 East Street, Warminster

8 **Safer Streets Fund Update** (*Pages 27 - 44*)

Jennifer Laibach (Strategic Lead for Community Safety and Youth) and Stephen Melville (Safer Streets Co-Ordinator) from the Wiltshire and Swindon OPCC will talk to the attached update on the Safer Streets Fund initiative.

9 **Update from the Passenger Transport Team**

Jason Salter (Head of Service – Passenger Transport) will give an update on behalf of the Passenger Transport Team at the meeting.

10 **Update from Taxi Licensing Team** (*Pages 45 - 50*)

Tom Ince (Principal Compliance Officer) has prepared the attached update on behalf of the Taxi Licensing Team as at February 2024 and will give an overview of the update to the Committee at the meeting.

11 **Update from Public Protection Licensing Team** (*Pages 51 - 56*)

John Carter (Head of Service – Public Protection) has prepared the attached update on behalf of the Public Protection Licensing Team and will give an overview at the meeting.

12 **Wiltshire Council's Statement of Licensing Policy** (*Pages 57 - 114*)

The report of Claire Francis (Public Protection Manager – Community Protection) seeks to inform the Committee of the need to review, consult and adopt a new Statement of Licensing Policy by November 2024 and seek the Committee's approval to commence the consultation process.

13 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

3 June 2024
16 September 2024
2 December 2024
17 March 2025.

14 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.